

Martin Koh

Contact:

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Singapore 610349

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Core Competencies

- Self-driven and motivated to drive sales and exceed expectations
 - Optimistic attitude to handle rejections
 - Able to cultivate and maintain good corporate relationships with prospective clients, and manage after-sales service
 - Fast and enthusiastic learner, willing to learn new skills
 - Dynamic team player who can coordinate well to ensure all details are fulfilled. Able to work independently
 - Discipline to company's rules and regulations
 - Class 3 Driving License
 - Proficient with Microsoft Office and computer applications
 - Bilingual in English and Chinese, well versed in English written and verbal communication
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Experience

TCC Group / Banquet Server

- Greeting and acknowledging guests courteously, ensuring each guest's comfort and satisfaction
- Skillfully anticipate and address guests' needs and fulfilling them appropriately
- Consistently adhere to professional standards and expectations

NTUC Fairprice / Cashier

- Packing customers' goods in accordance to best practices, to ensure physical condition of items are intact in transit
- Resolving customers' disputes and refunds calmly in a fast-paced environment
- Tabulate and reconcile bills with total sales meticulously at the end of the shift

Education

Singapore Polytechnic / Optometry *withdrawn*

April 2016 - Oct 2016

Cumulative GPA of 3.58

Yuan Ching Secondary School / O-level Certificate 2015

Express stream



SINGAPORE POLYTECHNIC

500 DOVER ROAD, SINGAPORE 139651

EXAMINATION RESULTS

2016/2017 SEMESTER 1
DIPLOMA IN OPTOMETRY
STAGE 1A FULL-TIME

KOH ZHEN YE
349 CORPORATION DRIVE
#05-512
SINGAPORE 610349

ADM. NO. 1634097

19 SEP 2016

ALLOWED TO CONTINUE IN THE COURSE

SEMESTER GPA: 3.580
CUMULATIVE GPA: 3.580
EDUCATION AND CAREER GUIDANCE 1: PERSONAL DEVELOPMENT COMPLETED



DIRECTOR, ACADEMIC SERVICES

GRADING SYSTEM (With Effect From 2004/2005)

GRADE	DESCRIPTION	GRADE POINT
DIST	DISTINCTION	4.0
A	EXCELLENT (80% - 100%)	4.0
B+	VERY GOOD (75% - 79%)	3.5
B	GOOD (70% - 74%)	3.0
C+	GOOD CREDIT (65% - 69%)	2.5
C	CREDIT (60% - 64%)	2.0
D+	GOOD PASS (55% - 59%)	1.5
D	PASS (50% - 54%)	1.0
D-	SUBSIDIARY PASS	0.5
F	FAIL	0.0

GRADE	DESCRIPTION	GRADE POINT
P	NON-GRADED PASS	0.5
UG	UNGRADED	NA
UP	PASS IN A MODULE WHICH HAS NO GRADE POINT	NA
UF	FAIL IN A MODULE WHICH HAS NO GRADE POINT	NA
EX	EXEMPTED	NA
ABS	ABSENT	0.0

GRADING SYSTEM (Prior to 2004/2005)

GRADE	DESCRIPTION
DIST	DISTINCTION
A	VERY GOOD (80% - 100%)
B	CREDIT (70% - 79%)
C	GOOD PASS (60% - 69%)
D	PASS (50% - 59%)
E	SUBSIDIARY PASS
F	FAIL
P	PASS FOR A NON-GRADED MODULE
EX	EXEMPTED
ABS	ABSENT

Semester and Cumulative GPA scores shown above (if any) do not include modules marked with an asterisk (*).