

# Syed Yasir Ahmed

A-401 Saima Spring field Apt.  
Frere Town, Clifton, Karachi, Pakistan  
0334-3041202  
asyasirahmed@gmail.com

## Profile

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Experienced and motivated finance and accounts professional with strong credentials and qualification. Have executed variety of accounting functions and have shown a high degree of initiative while working under minimum supervision and rigid time constraints. Experienced in managing Accounts payable, Receivable and financial accounting duties.

## Experience

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**Vittoria Foods & Beverages – Sydney, Australia**  
**(Finance Assistant)**

**March 2017- December 2018**

- Processing overseas and local trade payments via Corporate Banking and ensuring all past, present and future creditor payments are disbursed within expected time frame.
- Ensuring financial accuracy by monthly reconciling creditor, petty cash fund and bank statements against AP ledger to avoid any financial discrepancies.
- Coordinating and ensuring timely closure of monthly ledgers across business units in Australia and New Zealand.
- Assisting Senior Accountant in preparing and lodging Business activity Statement (BAS) and Goods and Services Tax (GST) returns.
- Preparing various ad-hoc reports such as stock in transit, weekly cash outflow, and capital Expenditure for senior management upon request to meet business needs.
- Reimbursing staff expenses related to interstate and international travel, food, parking and other office expenses by allocating to correct General Ledger Codes.
- Part of team liaising with external auditors to ensure proper controls in the finance department.

## Education

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**Certified Practicing Accountant (CPA Australia)**

**5 Papers cleared**

**Macquarie University (Australia)**

Masters of Professional Accounting

**Graduated 2016**

**Bahria University (Pakistan)**

Bachelors of Business Administration (Finance)

**Graduated 2013**

## Skills Summary

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- Financial & Cash Flow modelling using MS Excel.
- Expert in using ERP software Vital and User Knowledge of accounting software MYOB.
- Ability to Comprehend and implement Australian Accounting Standards (AASB) and advanced Taxation laws.
- Strong interpersonal skills, team player with the ability to lead a team as well as work independently.
- Excellent business writing and oral skills.

## Achievements

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- Successfully achieved all my goals and objectives in 2017 and was awarded best employee for Vittoria foods and Beverages.

## Professional Affiliations:

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- Associate Member of CPA (Certified Practicing Accountant)

## Extracurricular Activities

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- Swimming, Chess,
- Cricket, Reading book.